

BOROUGH OF SHILOH
REGULAR BOROUGH COUNCIL MEETING AUGUST 7, 2023

CALL TO ORDER

A regular meeting of the Shiloh Borough Council was held on August 7, 2023. Mayor Brad Campbell called the meeting to order a 7:00 pm in the Borough Council Meeting Room, 900 Main Street, Shiloh, New Jersey.

Mayor Campbell read the following Open Public Meeting Act Notice.

This is Regular Monthly Meeting of the Borough Council of the Borough of Shiloh. In compliance with the New Jersey "Open Public Meetings Act" enacted ensure the public's right to be notified of and the right to attend any meeting where actions may be taken that could affect them, advance written notice has been given stating the Date, Place and Time of this meeting. Such notice has been placed in the South Jersey Times and posted on the Borough's Bulletin Board in compliance with said Act.

Mayor Campbell led in the Flag Salute.

COUNCIL MEMBERS ROLL CALL

The following members were Present: Mrs. Barile, Mr. Brusio, Mr. Daddario, Mr. Hunzer and Mr. Knerr

Absent: Mrs. Willis

Others Present: three residents, Rebecca Bertram, Borough Solicitor and Mr. Campbell, Borough Clerk.

APPROVAL OF MINUTES

Motion (Barile, Knerr) to approve the minutes of the Regular Monthly Borough Council Meeting held July 3, 2023.

The motion to approve the minutes of the Regular Monthly Borough Council Meeting held July 3, 2023 was unanimously approved. 5-0.

PUBLIC COMMENTS:

Motion (Knerr, Barile) to open the meeting to Public Comments. The motion passed unanimously 5-0.

A resident commented on a recent home fire and would like the local boys who rescued animals from the property recognized. Mr. Knerr said he would set something up for the next meeting.

A resident stated that his neighbor has a yard light that is shining on to his property and would like someone to talk to them.

Motion (Brusio, Barile) to close the meeting to Public Comments. The motion passed unanimously 5-0.

Ayes: Barile, Brusio, Daddario, Hunzer and Knerr

Nays: none

Absent: Willis

MAYOR: Mayor Campbell had no report on anything specific.

SHILOH BOROUGH COUNCIL COMMITTEE REPORTS

BUILDING & GROUNDS: no report

COMMUNICATIONS: Mrs. Willis stated that she had sent recent agendas and minutes to the website administrator so they could be placed on the website.

FINANCE COMMITTEE:

Motion (Knerr, Daddario) for Resolution 2023 - 49 to certify the 2022 Annual Audit.

Resolution 2023 – 49

A RESOLUTION GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year (insert fiscal year) has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the (name of governing body) of the (name of local unit), hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

The motion for Resolution 2023 - 49 to certify the 2022 Annual Audit passed a vote of the Borough Council 5-0

Ayes: Barile, Brusio, Daddario, Hunzer and Knerr

Nays: none

Absent: Willis

Public Hearing on Ordinance 2023-03, an ordinance to appropriate ninety three thousand dollars for playground improvements.

Motion (Daddario, Barile) to open the meeting to a Public Hearing on Ordinance 2023-03, an ordinance to appropriate ninety three thousand dollars for playground improvements.

No one from the Public had any comments on Ordinance 2023-03, an ordinance to appropriate ninety three thousand dollars for playground improvements.

Motion (Knerr, Barile) to close the meeting to a Public Hearing on Ordinance 2023-03, an ordinance to appropriate ninety three thousand dollars for playground improvements.

Motion (Knerr, Daddario) to adopt Ordinance 2023-03, an ordinance to appropriate ninety three thousand dollars for playground improvements.

ORDINANCE 2023-03

A CAPITAL ORDINANCE PROVIDING FOR FUNDING OF PLAYGROUND IMPROVEMENTS, BY, IN AND FOR THE BOROUGH OF SHILOH, IN THE COUNTY OF CUMBERLAND, STATE OF NEW JERSEY; AND APPROPRIATING NINETY THREE THOUSAND DOLLARS (\$93,000.00) FROM GENERAL CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF

WHEREAS, the Borough of Shiloh, in the County of Cumberland, State of New Jersey (the “Borough”), wishes to commence certain Playground improvements, as shall be more particularly described in documents on file in the Office of the Clerk of the Town and by this reference incorporated herein (the “Capital Improvement”), by, in and for the Borough; and

WHEREAS, the costs of said Capital Improvement is estimated to be \$93,000.00; and

WHEREAS, the Borough Council desires to authorize an appropriation from the General Capital Reserve Fund in the amount of \$93,000.00 to undertake the aforesaid Capital Improvement.

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SHILOH, IN THE COUNTY OF CUMBERLAND, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The capital improvement or purpose described in Section 2 of this capital ordinance is hereby authorized as a capital improvement to be undertaken by the Borough. There is hereby appropriated the amount of \$93,000.00 from the General Capital Improvement Fund for said improvement or purpose stated in Section 2 hereof.

SECTION 2. The capital improvement or purpose hereby authorized is the playground improvements, as shall be more particularly described in documents on file in the Office of the Clerk of the Town and by this reference incorporated

herein and also including all work, materials, equipment, labor and appurtenances necessary therefore or incidental thereto.

SECTION 3. The Mayor, Chief Financial Officer and any other official/officer of the Borough are each hereby authorized and directed to execute, deliver and perform any agreement necessary to undertake the improvement of purpose set forth herein and to effectuate any transaction contemplated hereby.

SECTION 4. The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

SECTION 5. Capitalized terms used herein and not otherwise defined, shall have the meanings ascribed to such terms in the preamble to this capital ordinance.

SECTION 6. This ordinance shall take effect in accordance with applicable law.

The motion to adopt Ordinance 2023-03, an ordinance to appropriate ninety three thousand dollars for playground improvements passed a vote of the Council as follows: 5-0

Ayes: Barile, Bruso, Daddario, Hunzer and Knerr Nays: none Absent: Willis

JIF INSURANCE COMMITTEE: no report

POLICE & FIRE COMMITTEE: no report

STREETS AND ROADS COMMITTEE: Still wondering when the County is going to repave, fix East Ave.

RECREATIONAL COMMITTEE: no report

TRASH & RECYCLING COMMITTEE: no report

OLD BUSINESS: Yard Sale is coming up on the 19th, Mr. Bruso will unlock the building for them

NEW BUSINESS:

Motion (Bruso, Knerr) to authorize Fralinger Engineering to complete and submit the Tier I StormWater Plan to the NJDEP.

The motion to authorize Fralinger Engineering to complete and submit the Tier I StormWater Plan to the NJDEP passed a vote of the Council as follows: 5-0

Ayes: Barile, Bruso, Daddario, Hunzer and Knerr Nays: none Absent: Willis

PAYMENT OF BILLS

Motion (Daddario, Barile) that all properly audited vouchers be paid.

The motion to approve the payment for properly audited vouchers passed unanimously. 5-0

Ayes: Barile, Bruso, Daddario, Hunzer and Knerr Nays: none Absent: Willis

ADJOURNMENT

Motion (Barile, Daddario) to adjourn the meeting at 7:45 p.m. The motion passed with unanimous consent.

MINUTES WHERE APPROVED AT A MEETING HELD SEPTEMBER 11, 2023

MAYOR. _____

CLERK _____