

**REORGANIZATION MEETING OF THE BOROUGH COUNCIL OF
THE BOROUGH OF SHILOH MONDAY JANUARY 6, 2025 7:00 PM**

CALL TO ORDER

This is a special Reorganization Meeting of the Borough Council of the Borough of Shiloh. In compliance with the New Jersey State "Open Public Meetings Act" enacted to ensure the right of the public to have advanced notice of and the right to attend all meetings at which actions affecting them is discussed or acted upon. Written notice has been given by way of a special notice stating the Date, Place and Time of this meeting. Such notice has been placed in the South Jersey Times and posted on the Borough's Bulletin Board in compliance with said Act.

NEWLY ELECTED COUNCILMAN

OATHS of Office: Mr. Jeffrey Knerr and Mrs. Media Willis
Borough Council: (three-year terms expiring Dec 2027)
Oath of Office to Mayor: Brad E. Campbell
(four-year term ending Dec 2028)

PRESIDENT OF COUNCIL

Council will nominate and select the 2025 President of Council.

COUNCIL COMMITTEES:

Mayor Campbell suggests the following Borough Council Committees.

BUILDINGS & GROUNDS	MR. J. KNERR AND MR. D. BRUSO
COMMUNICATIONS	MRS. M. WILLIS AND MRS. H. BARILE
FINANCE:	MRS. M. WILLIS AND MR. J. KNERR
JIF INSURANCE	MRS. M. WILLIS AND MRS. H. BARILE
PUBLIC SAFETY	MR. J. KNERR AND MR. HUNZER
STREETS & ROADS	MR. D. BRUSO AND MR. C. DADDARIO
TRASH/RECYCLING	MR. C. DADDARIO AND MR. HUNZER

USE OF ROBERTS RULES OF ORDER TO CONDUCT MEETINGS OF BOROUGH COUNCIL

Resolution 2025-01 to use Roberts Rules of Order, most current revision and JIF Decorum Procedures for the conduct of all meetings of the Shiloh Borough Council during 2025.

MEETING DATES

Resolution 2025-02 to SET THE REGULAR COUNCIL MEETING DATES IN 2025 AS THE FIRST MONDAY OF EVERY MONTH EXCEPT FOR SEPTEMBER 8th AS FOLLOWS:

Monday, January 06, 2025
Monday, February 03, 2025
Monday, March 03, 2025
Monday, April 07, 2025
Monday, May 05, 2025
Monday, June 02, 2025
Monday, July 07, 2025
Monday, August 04, 2025
2nd Monday, September 08, 2025
Monday, October 06, 2025
Monday, November 03, 2025
Monday, December 01, 2025
Monday, December 29, 2025

All meetings will take place starting at 7:00 p.m. prevailing local time in the Borough Council Meeting Room, located in the Municipal Building, 900 Main St. Shiloh, New Jersey, County of Cumberland

APPOINTMENTS TO STATUTORY AND OTHER MUNICIPAL POSITIONS AND TITLES

Resolution 2025-03

Appointments to Municipal Positions or Title / Persons Occupying a Municipal Position or Title Office or Title for the Year 2025 unless otherwise so appointed.

COURT JUDGE:	LAUREN VAN EMBDEN	
COURT ADMINISTRATOR:	PATRICIA TURKALI	
MUNICIPAL PROSECUTOR	CHRIS ROSS	
PUBLIC DEFENDER	MARK KARGMAN	
CONSTRUCTION CODE OFF:	UPPER DEERFIELD TWP	
SUPP. FIRE CODE OFFICIAL:	UPPER DEERFIELD TWP	
FIRE INSPECTION OFFICER	UPPER DEERFIELD TWP	
HOUSING CODE OFFICIAL	UPPER DEERFIELD TWP	
ZONING OFFICER:	NORMAN HETZELL	
TAX ASSESSOR: (4yr)	KEVIN MALONEY	THRU JUNE 2025
TAX COLLECTOR:	ELIZABETH WALLENDER	THRU JUNE 2025
TREASURER:	RONALD L CAMPBELL SR	
CLERK: (3YR)	RONALD L CAMPBELL SR	THRU OCT 2025
DOG WARDEN:	COUNTY WIDE ANIMAL CONTROL	
DOG REGISTER:	Borough Council	
ANIMAL SHELTER:	SOUTH JERSEY REGIONAL SHELTER	
CUSTODIAN OF MUN BLDG:	SHARON CAMPBELL	
SEC. OF BOARD OF HEALTH:	CLERK-- RONALD L. CAMPBELL Sr.	
REGSTR OF VITAL STATISTICS:	CLERK-- RONALD L. CAMPBELL Sr.	
ASSISTANT REGISTRAR:	KEVIN CLOUR	
TITLE SEARCH OFFICER:	ELIZABETH WALLENDER	
MUNICIPAL SEARCH OFFICER	CLERK-- RONALD L. CAMPBELL Sr.	
CLEAN COMMUNITIES:	RONALD L CAMPBELL Sr	
RECYCLING COORDINATOR	RONALD L CAMPBELL Sr	
REGIONAL MUNICIPAL COURT REPS	MAYOR with DALLUS BRUSO ALTERNATE	

JOINT INSURANCE FUND Resolution 2025-04

FUND COMMISSIONER	BRAD CAMPBELL
ALT FUND COMMISSIONER	MEDIA WILLIS
RISK MANAGEMENT CONSULTANT	HARDENBERGH INS GROUP, CHRIS POWELL
CLAIMS CONSULTANT	RONALD L CAMPBELL SR
SAFETY OFFICER	BRAD CAMPBELL
EPL HELP LINE	RONALD L CAMPBELL SR

PROFESSIONAL SERVICES

Resolution 2025-05 authorizing a Professional Services contract between the Borough of Shiloh and ADAM TELSEY for Legal Services for the year 2025 for the amount of \$---.00 per monthly Council meeting plus Time and Materials as attached to this resolution for other legal services rendered.

Resolution 2025-06 authorizing a Professional Services contract between the Borough of Shiloh and Ford-Scott & Associates, LLC for Auditing Services for the year 2025 ESTIMATED AT \$12,500.00 and Municipal Finance Services for compensation of Time and Materials as attached to this resolution according to the agreed to fee structure.

Resolution 2025-07 authorizing a Professional Services contract between the Borough of Shiloh and Christopher Powell of the Hardenbergh Insurance Group for the year 2025 for Risk Management Consultant Services for the amount equal to 6% of the annual assessment made by the JIF and attached to this resolution.

Resolution 2025-08 authorizing a Professional Services contract between the Borough of Shiloh and Stephen Nardelli of Fralinger Engineering PA for Engineering Services for the year 2025 for compensation of Time and Materials according to the agreed to fee structure.

EMERGENCY MANAGEMENT COUNCIL Resolution 2025-09

COORDINATOR GARY VANMETER (INTERLOCAL HOPEWELL TWP)
DEPUTY COORDINATOR DANIEL VANMETER
ALL BOROUGH COUNCIL MEMBERS

COMBINED PLANNING ZONING BOARD Resolution 2025-10

CLASS I BRAD CAMPBELL, MAYOR
CLASS II NORMAN HETZELL, ZONING OFFICER
CLASS III HILLARY BARILE
SECRETARY: PENDING
CLASS IV:
AMELIA SWARTZ TERM EXPIRES 2025
CAROL SUMOSKI TERM EXPIRES 2025
MIKE BONHAM TERM EXPIRES 2026
ROY DAVIS TERM EXPIRES 2026
DANIEL LOWE TERM EXPIRES 2025
VALERIE PROBASCO TERM EXPIRES 2025
SOLICITOR: PENDING

Resolution 2025-11 to name the ELMER TIMES and CUMBERLAND SALEM GUIDE AS THE OFFICIAL NEWSPAPERS of the Borough of Shiloh

Resolution 2025-12 to appoint the BRIDGETON CITY FIRE DEPARTMENT FOR EMERGENCY AMBULANCE SERVICES AND HOPEWELL / STOW CREEK VOLUNTEER FIRE COMPANY AS OFFICIAL EMERGENCY AGENCIES FOR THE BOROUGH OF SHILOH and authorize agreements with the same.

Resolution 2025-13 to authorize an agreement for Economic Development with the Cumberland Development Corporation for the year 2025 and name Brad Campbell as representative to the Board of Directors and Dallus Bruso as alternate.

Resolution 2025-14 made to SET THE DELINQUENT TAX RATE AT: 8% ON THE FIRST \$1500.00 AND 18% ACCUMULATIVE ON ANY BALANCE ABOVE \$1500.00 Additionally any taxes in excess of \$10,000 remaining in arrears beyond December 31st, 2025, an additional penalty of 6% shall be charged against the delinquency in all cases retroactive to the original set quarterly due date.

Resolution 2025-15 to adopt Cash Management Plan as set forth

CASH MANAGEMENT PLAN
BOROUGH OF SHILOH

WHEREAS, State Law concerning the investment of local government funds was recently amended when Chapter 148, P.L. 1997, was signed into law and:

WHEREAS, in order to comply with said amendment to the law, this resolution is necessary.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shiloh, County of Cumberland, New Jersey, that for the Year 2025, the following shall serve as the Cash Management Plan of the Borough of Shiloh. (Full Plan attached hereto this resolution)

1. CASH MANAGEMENT AND INVESTMENT OBJECTIVES.

2. DESIGNATION OF OFFICIAL DEPOSITORIES
3. CASH MANAGEMENT
4. PERMISSIBLE INVESTMENTS
5. AUTHORITY FOR INVESTMENT MANAGEMENT
6. REPORTING
7. AUDIT

1. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Resolution 2025-16 to adopt a TEMPORARY BUDGET for 2025 AT \$ 58,500.00

WHEREAS, N.J.S.A. 40A-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 Budget, Temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2025; and

WHEREAS, the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$ **213,417.21**; and

WHEREAS, twenty six and one quarter percent of the total appropriations in the 2024 budget, exclusive of any appropriations me for interest debt redemption charges, capital improvement fund and public assistance in said 2024 budget is the sum of \$ **58,500.00**;

NOW THEREFORE BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough Chief Financial Officer for his records.

MOTION TO ADJOURN THE REORGANIZATION MEETING

RESOLUTION 2025-01
AUTHORIZING THE USE OF ROBERTS RULES OF ORDER “LATEST ADDITION” FOR THE
CONDUCT OF BOROUGH COUNCIL MEETINGS AND TO PROVIDE RULES FOR PUBLIC
PARTICIPATION FOR THE YEAR 2025

WHEREAS, the Borough Council of the Borough of Shiloh desires to conduct orderly and efficient Public Business Meetings, and;

WHEREAS, under the New Jersey Open Public Meetings Act (Act), N.J.S.A. 10:4-6 et seq., all public meetings are open to the public;

WHEREAS, pursuant to the Act (N.J.S.A. 10:4-12(a)), Township Committee is required to set aside a portion of each public meeting for public comment on issues which may be of concern to the public, the length of which portion to be determined by Township Committee;

WHEREAS, the Township Committee has historically allowed members of the public to address the Committee in order to permit and encourage public participation at such meetings;

WHEREAS, the Township Committee of the Township of Mantua wishes to ensure that all of its citizens have the opportunity to attend Township Committee meetings and offer comment;

WHEREAS, the Committee has determined that the enactment of rules and regulations for the conduct of such meetings and public participation would help clarify the process and encourage the public to participate in Township business;

WHEREAS, the Township Committee of the Township of Mantua highly values the input of its citizens in making important decisions which affect the residents of our community;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mantua, in the County of Gloucester and State of New Jersey that the following rules shall be applied to all public comment portions of the meeting:

- (1) The public is invited to attend and observe all public meetings of the Township Committee. Persons shall be heard at any public meeting as provided herein.
- (2) At any public meeting for which a member of the public has properly requested to address Committee, such person may address the Committee as to the purpose set forth in the request to speak. After acknowledgment from the Mayor, each person to address Committee must state his or her name and residence or business address. Members of the public are limited to a five minute time limit to address Committee. The time limit does not apply (1) to persons invited by the Committee to address the respective governing body, or (2) to the extent said person is responding to a question posed by Committee member. The Mayor may restrict or limit the time allotted to a person whose remarks are repetitive or not germane to the matter under consideration by Committee. At meetings with unusually large attendance, the Mayor may impose such additional rules or time limitations as are deemed appropriate from time to time based on business before the Committee and the number of persons wishing to speak.
- (3) Members of the public are not permitted to ask questions of, or debate with, Committee unless permitted to do so by the Mayor. All remarks shall be addressed to the Committee as a body and not to any member thereof.
- (4) No member of the public, or any other person in attendance at a meeting of Committee, shall engage in any personally offensive or abusive remarks or conduct. No person shall behave in any manner that is unruly, disruptive, or may endanger the health, safety, or welfare of said person or other members of the public, or otherwise act in a manner not in compliance with these rules. Any person violating the rules herein is subject to removal from the meeting if he or she refuses to comply after being advised to do so.
- (5) Other Rules of Conduct and Decorum for public participation during Committee Meetings for addressing the Mayor and Committee during public hearings on ordinances or resolutions which require public hearings or during the public portion of the Committee Meetings are as follows:
 - a. All members attending Township Committee Meetings must treat each other; the Mayor and Committee Members; and Township Employees with respect.
 - b. Shouting out from the audience without being recognized to speak is strictly prohibited.
 - c. No person shall, at any time, engage in any personally offensive or abusive remarks or behavior to the Mayor, Committee, Township Employees or any other member of the public.

- d. No person shall engage in any express or implied speech that involves any other person's race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin or ethnicity.
- e. The Mayor may restrict, limit or prohibit any speech, remarks or questions that are repetitive or not germane to any matter not within the jurisdiction of the Township Committee. The Mayor may, at his/her discretion, limit the public portion segment at a particular Committee meeting to thirty (30) minutes.
- f. Persons making public comment may not yield their time to another speaker and each individual is limited to speaking once during a particular public comment period for a period of time not to exceed five (5) minutes.
- g. The Chief of Police or such other member of the Police Department as he/she may designate, shall be designated as the Sergeant-at-Arms of the Township Committee Meetings. The Sergeant-at-Arms shall carry out all orders and instructions given by the Mayor for the purpose of maintaining order and decorum at the Township Committee Meetings and enforcing these rules.
- h. The Township Solicitor shall be the Parliamentarian.
- i. Meetings shall be conducted in accordance with these Rules and Roberts Rules of Order for items not covered in these regulations.
- j. Members of the public who make comments that are germane to an ordinance or resolution that is under consideration or during the general public portion of the Committee Meeting for matters which are within the jurisdiction of the Township Committee shall be allowed to do so in an uninterrupted manner unless the member is not adhering to these Rules of Conduct and Decorum.
- k. The Mayor, and Committee reserve the right to answer questions and respond to comments. Again, members of the public are not permitted to ask questions of, or debate with, Committee unless permitted to do so by the Mayor.
- l. Again, all remarks shall be addressed to the Committee as a body and not to any member thereof.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Shiloh Use "Roberts Rules of Order" in its most current revised addition and rules for Public Participation for the conduct of all Borough Council Meetings during 2025.

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-02
SETTING REGULAR BOROUGH COUNCIL MEETINGS FOR THE YEAR 2025

WHEREAS, the Borough Council of the Borough of Shiloh has need of setting regular Public Meetings to conduct its business, and;

WHEREAS, by statutes of the State of New Jersey such meetings of Public Bodies must be advertised in advance to give residents notice when, where, and at what time public meetings will take place, and;

WHEREAS, as part of the reorganization process of the Borough of Shiloh municipal government, Shiloh Borough Council does set forth regular monthly meetings for the year.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Shiloh will hold its monthly regular Council meetings on the first Monday of every month in 2025 at 7:00 p.m. prevailing time, except where noted, at the Municipal Building, 900 Main Street, Shiloh, New Jersey, County of Cumberland as follows:

Monday, January 06, 2025
Monday, February 03, 2025
Monday, March 03, 2025
Monday, April 07, 2025
Monday, May 05, 2025
Monday, June 02, 2025
Monday, July 07, 2025
Monday, August 04, 2025
2nd Monday, September 08, 2025
Monday, October 06, 2025
Monday, November 03, 2025
Monday, December 01, 2025
Monday, December 29, 2025

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-03

APPOINTMENTS TO STATUTORY AND OTHER MUNICIPAL POSITIONS AND TITLES

WHEREAS, The Borough Council has need of appointing persons to fill State of New Jersey Statutory and other local government positions in order to provide local government to its residents and protect the Borough of Shiloh's Residents Health, Safety and Welfare.

NOW THEREFORE BE IT RESOLVED that the following persons are hereby appointed to fill those positions required by State Statute and desired by the Borough of Shiloh to fulfill its obligations to its residents in providing local government services.

Appointments to Municipal Positions for the Year 2025.

Appointments shall end December 31, 2025 unless otherwise so appointed or as required by State law.

COURT JUDGE:	HON. LAUREN VAN EMBDEN
COURT ADMINISTRATOR:	PATRICIA TURKALI
C F O	KEVIN S. CLOUR
MUNICIPAL PROSECUTOR	
PUBLIC DEFENDER	STEPHAN P. KERNAN
CONSTRUCTION CODE OFF:	UPPER DEERFIELD TWP
SUPP. FIRE CODE OFFICIAL:	UPPER DEERFIELD TWP
FIRE INSPECTION OFFICER	UPPER DEERFIELD TWP
HOUSING CODE OFFICIAL	UPPER DEERFIELD TWP
ZONING OFFICER:	NORMAN HETZELL
TAX ASSESSOR: (4yr)	KEVIN MALONEY THRU JUNE 2025
TAX COLLECTOR:	ELIZABETH WALLENDER THRU JUNE 2025
TREASURER:	RONALD L CAMPBELL SR
CLERK: (3YR)	RONALD L CAMPBELL SR THRU OCT 2025
DOG WARDEN:	COUNTY WIDE ANIMAL CONTROL
DOG REGISTER:	Borough Council
ANIMAL SHELTER:	SOUTH JERSEY REGIONAL ANIMAL SHELTER
CUSTODIAN OF MUN BLDG:	SHARON CAMPBELL
SEC. OF BOARD OF HEALTH:	CLERK-- RONALD L. CAMPBELL Sr.
REGSTR OF VITAL STATISTICS:	CLERK-- RONALD L. CAMPBELL Sr.
ASSISTANT REGISTRAR:	KEVIN CLOUR
TITLE SEARCH OFFICER:	ELIZABETH WALLENDER
MUNICIPAL SEARCH OFFICER	CLERK-- RONALD L. CAMPBELL Sr.
CLEAN COMMUNITIES:	RONALD L CAMPBELL Sr
RECYCLING COORDINATOR	RONALD L CAMPBELL Sr
REGIONAL MUNICIPAL COURT	MAYOR with DALLUS BRUSO ALTERNATE

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-04
**RESOLUTION APPOINTING A FUND COMMISSIONER TO THE GLOUCESTER, SALEM,
CUMBERLAND COUNTIES JOINT INSURANCE FUND**

WHEREAS, the Borough of Shiloh is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township Committee of the Borough of Shiloh recommends the appointment of Brad Campbell to serve as Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Borough of Shiloh that it does hereby appoint Brad Campbell as Fund Commissioner to the Gloucester, Salem & Cumberland Counties Municipal Joint Insurance Fund.

RESOLUTION 2025-04A
**A RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER TO THE GLOUCESTER,
SALEM, CUMBERLAND JOINT INSURANCE FUND**

WHEREAS, the Borough of Shiloh has resolved to join the Gloucester, Salem, Cumberland Counties Joint Insurance Fund, hereinafter referred to as FUND; and

WHEREAS, the Bylaws of the Joint Insurance Fund recommend that each Municipality appoint an Alternate Fund Commissioner; and

WHEREAS, the Township Committee of the Borough of Shiloh recommends the appointment of HILLARY BARILE as Alternate Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Borough of Shiloh that it does hereby appoint HILLARY BARILE as Alternate Fund Commissioner for the FUND.

RESOLUTION 2025-04B
**A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT TO THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of the Borough of Shiloh is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, N.J.S.A. 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of the Borough of Shiloh does hereby appoint **Christopher J. Powell** (Hardenbergh Insurance Group) as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5 (1), (a), (i).

RESOLUTION 2025-04C

A RESOLUTION REAFFIRMING AN AGREEMENT WITH CHRISTOPHER J. POWELL AS RISK MANAGEMENT CONSULTANT TO THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

This agreement, entered into, between the Borough of Shiloh (hereinafter referred to as Municipality) and **Christopher J. Powell** (Hardenbergh Insurance Group) of the State of New Jersey, having its principal office at 800 Sagemore Drive # 8101, Marlton, NJ 08053 (hereinafter referred to as the Consultant).

WHEREAS, the Consultant has offered to the Municipality professional risk management consulting services as required in the Bylaws of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, and

WHEREAS, the Municipality desires these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held January 6, 2025

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein agree as follows:

1. The Consultant, for and in consideration of the amount stated hereinafter agrees to provide services to the Municipality as follows:
 - A) The Consultant shall assist the Municipality in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk loss.
 - B) Assist the Municipality in understanding and selecting the various coverages available from the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.
 - C) Review with the Municipality any additional coverages that the Consultant feels should be carried but are not available from the Fund and subject to the Municipality's authorization place such coverages outside the Fund.
 - D) Assist the Municipality in the preparation of applications, statements of values and similar documents requested by the Fund, it being understood that this agreement does not include any appraisal work by the consultant.
 - E) Review the Municipality's assessment as prepared by the Fund and assist the Municipality in the preparation of its annual insurance budget.

- F) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives.
 - G) Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally done by a public adjuster.
 - H) Any other services required by the Fund's Bylaws.
2. The term of this agreement shall be for one (1) year from the first day of January, 2025 or from the effective date of coverage through December 31, 2025, unless terminated as hereinafter provided in this agreement.
 3. The Municipality authorizes the Fund to pay its Consultant as compensation for services rendered an amount equal to a dollar amount of (6%) of the Municipality's annual assessment as promulgated by the Fund. Said fee shall be paid within 30 days of payment of the member's assessment. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
 4. For any coverages, authorized by the Municipality, to be placed outside of the Fund, the Consultant shall receive as his full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 above.
 5. Either party may cancel this Agreement at any time by mailing to the other written notice calling for termination at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

RESOLUTION 2025-04D
A RESOLUTION APPOINTING A CLAIMS COORDINATOR TO THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE
FUND

WHEREAS, the Borough of Shiloh is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to coordinate and oversee the Member claims reporting and recordkeeping efforts, and act as a liaison between the municipality, the JIF Claims Administrator, and other outside agencies.

WHEREAS, the Township Committee of the Borough of Shiloh recommends the appointment of Ronald L. Campbell Sr. to serve as Claims Coordinator in accordance with the FUND requirements;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Borough of Shiloh that it does hereby appoint Ronald L. Campbell Sr. as Municipal Claims Coordinator.

RESOLUTION 2025-04E
A RESOLUTION APPOINTING A SAFETY COORDINATOR TO THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE
FUND

WHEREAS, the Borough of Shiloh is a member of the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

WHEREAS, the Township Committee of the Borough of Shiloh recommends the appointment of Brad Campbell to serve as Safety Coordinator in accordance with the FUND requirements;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Borough of Shiloh that it does hereby appoint Brad Campbell as Municipal Safety Coordinator.

We do hereby certify that the above resolutions are true copies of the resolutions that were duly approved at a meeting of the Governing Body of the Borough of Shiloh on January 6, 2025.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-05
AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR LEGAL SERVICES

WHEREAS, the Borough of Shiloh has a need to acquire Legal Services as a Professional Services contract pursuant to the provisions of N.J.S.A. 19:44A-20.; and,

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the Chief Financial Officer has or will make a certification of the availability of funds pursuant to N.J.A.C. 5:30-5.4.

WHEREAS, the anticipated term of this contract is 1 year and may be extended 2 times as approved by this governing body; and

WHEREAS, Adam Telsey has submitted a proposal indicating he will provide Legal Services for meetings attended plus time and materials for other Legal Services and

WHEREAS, the Chief Financial Officer has or will make a certification of the availability of funds requirements as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Shiloh authorizes the Mayor and Clerk to enter into a contract with Adam Telsey as described herein; and,

BE IT FURTHER RESOLVED that this award of a Professional Services Contract be duly advertised in the official newspaper of the Borough within ten days of this award.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-06

AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL AUDITING SERVICES IN 2025

WHEREAS, the Borough of Shiloh has a need to acquire Auditing Services as a Professional Services contract pursuant to the provisions of N.J.S.A. 19:44A-20.; and,

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year(s) as approved by this governing body; and

WHEREAS, the Chief Financial Officer has or will make a certification of the availability of funds pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Shiloh authorizes the Mayor and Clerk to enter into a contract with Michael S. Garcia of Ford, Scott Associates as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and,

BE IT FURTHER RESOLVED that this award of a Professional Services Contract be duly advertised in the official newspaper of the Borough within ten days of this award.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-07
AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR INSURANCE
CONSULTING SERVICES

WHEREAS, the Borough of Shiloh has a need to acquire Insurance Consulting Services as a Professional Services contract pursuant to the provisions of N.J.S.A. 19:44A-20.; and,

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year(s) as approved by this governing body;
and

WHEREAS, Christopher J. Powell has submitted a proposal indicating he will provide Insurance Consulting Services for the sum of 6 % of the annual premium due the Gloucester, Salem and Cumberland Counties Joint Insurance Fund, plus time and materials for other Insurance Consulting Services and

WHEREAS, the Chief Financial Officer has or will make a certification of the availability of funds requirements pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Shiloh authorizes the Mayor and Clerk to enter into a contract with Christopher J. Powell (Hardenberg Insurance Group) as described herein; and,

BE IT FURTHER RESOLVED that this award of a Professional Services Contract be duly advertised in the official newspaper of the Borough within ten days of this award.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-08
AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING
SERVICES

WHEREAS, the Borough of Shiloh has a need to acquire Engineering Services as a Professional Services contract pursuant to the provisions of N.J.S.A. 19:44A-20.; and,

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year as approved by this governing body; and,

WHEREAS, Stephen J. Nardelli of the firm Fralinger Engineering has submitted a proposal indicating he will provide Engineering Services under a fee schedule submitted to the Borough; and,

WHEREAS, the Chief Financial Officer has or will make a certification of the availability of funds requirements as required by N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Shiloh authorizes the Mayor and Clerk to enter into a contract with Stephan J. Nardelli and Fralinger Engineering as described herein; and,

BE IT FURTHER RESOLVED that this award of a Professional Services Contract be duly advertised in the official newspaper of the Borough within ten days of this award.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-09

A Resolution to approve the appointments of the Mayor to the Emergency Management Council of the Borough of Shiloh.

EMERGENCY MANAGEMENT COORDINATOR

Gary Vanmeter

EMERGENCY MANAGEMENT ASSISTANT COORDINATOR

Daniel Vanmeter

OTHER MEMBERS OF THE EMERGENCY MANAGEMENT COUNCIL
BOROUGH COUNCIL MEMBERS

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-10

Resolution to appoint the following persons to the combined Zoning / Planning Board for 2025.

WHEREAS, the Borough Council of the Borough of Shiloh is desirous to appoint a combined Planning/Zoning Board to conduct such matters as is required by State Statutes, and

WHEREAS, certain appointments to the Planning/Zoning Board are required to be filled or renewed each year.

NOW THEREFORE BE IT RESOLVED THAT the following persons are appointed to serve on the Combined Planning/Zoning Board of the Borough of Shiloh

COMBINED PLANNING ZONING BOARD 2025

CLASS I	BRAD CAMPBELL, MAYOR
CLASS II	NORMAN HETZELL, ZONING OFFICER
CLASS III	HILLARY BARILE
SECRETARY:	PENDING
CLASS IV:	
AMELIA SWARTZ	TERM EXPIRES 2025
CAROL SUMOSKI	TERM EXPIRES 2025
MIKE BONHAM	TERM EXPIRES 2025
ROY DAVIS	TERM EXPIRES 2025
DANIEL LOWE	TERM EXPIRES 2025
VALERIE PROBASCO	TERM EXPIRES 2025
SOLICITOR:	PENDING

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-11

Resolution to name the ELMER TIMES and the CUMBERLAND SALEM GUIDE AS the official newspapers of the Borough of Shiloh.

WHEREAS, the Borough Council of the Borough of Shiloh desires to name official Newspapers for advertising purposes so the residents of the Borough can know where information will be published as necessary

NOW, THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Shiloh does name the ELMER TIMES and the CUMBERLAND SALEM GUIDE as the official newspapers to disseminate legal notices and other information as necessary to the residents of the Borough

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-12

Resolution to appoint the BRIDGETON AMBULANCE SQUAD AND THE HOPEWELL / STOW CREEK FIRE COMPANY AS OFFICIAL EMERGENCY AGENCIES FOR THE BOROUGH OF SHILOH.

WHEREAS, the Borough Council of the Borough of Shiloh is desirous to provide for certain emergency services to operate within the Borough of Shiloh, and

WHEREAS, it is the right of the Borough Council to provide for such Emergency Services as it has desire to do so.

NOW, THEREFORE BE IT RESOLVED THAT the Borough Council of the Borough of Shiloh does hereby appoint the BRIDGETON AMBULANCE SQUAD AND HOPEWELL / STOW CREEK FIRE COMPANY AS OFFICIAL EMERGENCY AGENCIES FOR THE BOROUGH OF SHILOH FOR THE YEAR 2025.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign any agreements for such services as approved by the Borough Council.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-13

Resolution authorizing the Borough's participation in the Cumberland Development Corporation.

WHEREAS, the Borough Council of the Borough of Shiloh is desirous to provide for the Economic Development of the Borough of Shiloh and the surrounding municipalities, which is a benefit to every community, and

WHEREAS, the Cumberland Development Corporation was formed to promote and develop the Borough of Shiloh and other local municipalities to business and industry opportunities.

NOW, THEREFORE BE IT RESOLVED THAT the Borough Council of the Borough of Shiloh does hereby authorize an agreement for economic development with the Cumberland Development Corporation for the year 2025.

BE IT FURTHER RESOLVED THAT Mayor Brad Campbell be the Borough of Shiloh representative to the Board of Directors and that Dallus Brusio be the alternate.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-14

RESOLUTION SETTING THE DELINQUENT TAX RATE AT: 8% ON THE FIRST \$1500.00 AND 18% ACCUMULATIVE ON ANY BALANCE ABOVE \$1500.00. ADDITIONALLY ANY TAXES IN EXCESS OF \$10,000 REMAINING IN ARREARS BEYOND DECEMBER 31ST, 2025, AN ADDITIONAL PENALTY OF 6% SHALL BE CHARGED AGAINST THE DELINQUENCY FOR ANY TAX BALANCE REMAINING WHEN PROPERTY TAXES ARE DUE EACH QUARTER.

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for delinquent overdue property taxes, and;

WHEREAS, the Borough Council of the Borough of Shiloh is desirous to encourage property owners to pay they property taxes due each quarter in a timely manner, and;

WHEREAS, the Borough Council of the Borough of Shiloh does set a 10 (ten) day grace period for quarterly taxes due, were no interest shall be charged for taxes paid for that quarter, and;

WHEREAS, the Borough Council of the Borough of Shiloh desires that if taxes are not paid within the 10 (ten) day grace period interest shall be charged back to the first day taxes were due in that tax quarter.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Shiloh does set the delinquent tax rate at 8% interest on the first \$1500.00 and 18% accumulative interest on any excess amount over \$1500.00 on any property tax balances due after the quarterly due date, Additionally any taxes in excess of \$10,000 remaining in arrears beyond December 31st, 2025, an additional penalty of 6% shall be charged against the delinquency and any tax payment not made within the provision set forth herein shall be charged interest back to the first day taxes were due in that tax quarter for the year 2025.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

RESOLUTION 2025-15
CASH MANAGEMENT PLAN
BOROUGH OF SHILOH

WHEREAS, State Law concerning the investment of local government funds was recently amended when Chapter 148, P.L. 1997, was signed into law and:

WHEREAS, in order to comply with said amendment to the law, this resolution is necessary.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shiloh, County of Cumberland, New Jersey, that for the Year 2025, the following shall serve as the Cash Management Plan of the Borough of Shiloh.

3. CASH MANAGEMENT AND INVESTMENT OBJECTIVES.

The Borough of Shiloh objectives in this area are:

- A. Preservation of Capital
- B. Adequate safekeeping of assets
- C. Maintenance of liquidity to meet operating needs
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.
- E. Maturity requirements to meet timing of maturity of investments to match the need for cash.
- F. Investment of assets in accordance with State and Federal Laws and Regulations
- G. Costs and fees of buying, storing and redeeming investment instruments.

4. DESIGNATION OF OFFICIAL DEPOSITORIES

1. The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds.

T D BANK NORTH NEWFIELD BANK
OCEAN FIRST

2. Designated official depositories are required to submit to the chief Financial Officer, a copy of the Governmental Unit deposit Protection Act Notification of Eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st.

5. Designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's Annual Report on an annual basis.

8. CASH MANAGEMENT

1. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
2. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
3. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.
4. Investment decisions shall be guided by cash flow projections prepared by the Chief Financial Officer.
5. Checks in payment of approved claims shall be signed by the Mayor, Clerk and Treasurer

9. Permissible Investments

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
2. Government money market funds.
3. Any federal agency or instrumentality obligations authorized by congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
4. Bonds or other obligations of the local unit or school districts of which the local unit is a part.
5. Any other obligations with maturities not exceeding 397 days, as permitted by the division of Investments.
6. Local Government investment pools.
7. New Jersey State Cash Management Fund.
8. Repurchase agreements of fully collateralized securities

10. AUTHORITY FOR INVESTMENT MANAGEMENT

1. The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

11. SAFEKEEPING.

1. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and or safekeeping accounts for such investments on behalf of the Borough.

12. REPORTING

1. The Chief Financial Officer shall report to the Borough Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2.

13. AUDIT

2. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025

Resolution 2025-16

A Resolution to adopt a TEMPORARY BUDGET for 2025 in the amount of \$ 56,080.00

WHEREAS, N.J.S.A. 40A-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 Budget, Temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2025; and

WHEREAS, the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$213,417.21; and

WHEREAS, twenty six and one quarter percent of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest debt redemption charges, capital improvement fund and public assistance in said 2024 budget is the sum of \$ 56,080.00;

NOW THEREFORE BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough Chief Financial Officer for his records.

Temporary Budget

ATTEST:

BOROUGH OF SHILOH

Ronald L Campbell Sr. Clerk

Brad Campbell, Mayor

ADOPTED: January 6, 2025